

Volunteer Expression of Interest

Thank you for expressing interest in volunteering with Shepparton Retirement Villages!

Our volunteers are a valuable part of our engagement programs and help our staff deliver the best day possible to each and every resident.

As such, we undertake a rigorous process to ensure our volunteers are the right fit for us, and that we are the right fit for you!

There is a small process to follow in order for us to assess volunteer suitability and in these times of COVID-19 our obligations and compliance has changed dramatically, which in turn impacts the way we manage the flow of volunteers through our facilities from first interest through to working with our teams. We thank you in advance for your understanding of this process.

We value our volunteers greatly and as such consider them to be part of our Shepparton Villages family, and treat our volunteers the same as we would our staff - with respect, care and support.

How to get started

There are many different roles volunteers can undertake – the list is exhaustive, so to help us get started, we would appreciate if you could fill in the following (please check over page too!) and return the form to reception at one of the following sites:

- Tarcoola, 9 Batman Ave, Shepparton
- Banksia Lodge, 15 Waranga Dve, Kialla
- Mooroopna Place, 30-50 Knight St Mooroopna

This form can also be filled in electronically on our website, www.sheppvillages.com.au under the Volunteer With us tab.

What's next?

Once you have filled in the form and returned it, it will be forwarded to our Lifestyle and Leisure Coordinator who will contact you to discuss your expression of interest further and assess suitability.

Once we have mutually agreed that you fit all the criteria (and vice versa!), you will be issued with some paperwork to fill in, which triggers the onboarding process. This process is conducted through our Human Resources Department and ensures we have all relevant compliance in order to get you started. After that, you will be directed to begin your volunteer journey and our Lifestyle and Leisure Coordinator will introduce you to your preferred volunteer site.

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If you have any questions or concerns in this Expression of Interest process, please do not hesitate to contact Lifestyle and Leisure Coordinator, on 0466937 752 Monday to Thursday.

Name _____ **Phone number:** _____

Address: _____ **Email address:** _____

At which of the following facilities do you wish to volunteer? (please tick)

- Hakea Lodge Macualta Place
 Banksia Lodge Mooroopna Place
 Any of the above

How often do you wish to volunteer?

- Daily Weekly Monthly As needed Prefer not to commit to timeframes.

Roughly how many hours per week would you be available for?

What areas of interest do you wish to volunteer in?

Do you have any specific skills that you may be willing to utilise as a volunteer? ie computer skills, photography, fundraising, woodwork etc. Please list.

Are you prepared to accompany residents (along with staff) on bus trips and outings?

- Yes No Unsure

Are you prepared to drive or learn to drive our small transport buses?

- Yes No Unsure

Do you currently volunteer anywhere else? If so, please list the organisations you currently volunteer for.

Thank you, please return your form to one of the listed reception points.