

## Employment Application Form

Please complete this form, attach your current resume and submit to the Recruitment Officer at Shepparton Villages, 9 Batman Avenue Shepparton, 3630 or via email to [recruitment@sheppvillages.com.au](mailto:recruitment@sheppvillages.com.au)

<b>Name</b>		<b>Contact Number</b>	
<b>Where did you hear about us?</b>	<input type="checkbox"/> Internet <input type="checkbox"/> Television	<input type="checkbox"/> Newspaper <input type="checkbox"/> Friends	
<b>Position you are applying for</b>	<input type="checkbox"/> Administration <input type="checkbox"/> Medication Endorsed Enrolled Nurse <input type="checkbox"/> Enrolled Nurse <input type="checkbox"/> Food/Domestic Assistant (laundry, Cleaning, Servery) <input type="checkbox"/> Other (please comment)	<input type="checkbox"/> Registered Nurse <input type="checkbox"/> Personal Care Worker <input type="checkbox"/> Personal Care Worker - Community <input type="checkbox"/> Leisure & Lifestyle Officer <input type="checkbox"/> After Hours Clinical Care Coordinator	
<b>Please list your relevant Qualifications</b>	Qualification: _____ Date: _____ Qualification: _____ Date: _____ Qualification: _____ Date: _____  AHPRA Registration Number (Nurses only): _____		
<b>Experience:</b> Do you have experience in Aged Care?	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> Employer: _____ <input type="checkbox"/> Number of years: _____	
<b>How many years have you worked in this or a similar role?</b>	<input type="checkbox"/> Currently studying <input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1-3 years <input type="checkbox"/> 3-5 years <input type="checkbox"/> 5 or more years		
<b>Please indicate the type or work your are interested in</b>	<input type="checkbox"/> Full Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Casual		
<b>Preferred Location</b>	<input type="checkbox"/> All <input type="checkbox"/> Rodney Park (Mooroopna) <input type="checkbox"/> Tarcoola (Shepparton) <input type="checkbox"/> Kialla Gardens (Kialla)		
<b>Availability (casual and part-time only)</b>	<input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday <input type="checkbox"/> Day Shift <input type="checkbox"/> Afternoon Shift <input type="checkbox"/> Night Shift		
<b>Are you currently working?</b>	<input type="checkbox"/> YES <input type="checkbox"/> NO  Please indicate your availability to commence if you are appointed to a position <input type="checkbox"/> Immediately <input type="checkbox"/> 1-2 weeks <input type="checkbox"/> 2-3 weeks <input type="checkbox"/> 3-4 weeks		
<b>Have you ever previously applied to work for Shepparton Villages?</b>	<input type="checkbox"/> YES (Dates and Position): _____ <input type="checkbox"/> NO		

<b>RESTRICTIONS:</b>	<p><b>Do you have any restrictions that would prevent you from performing the full range of duties of the position you are applying for?</b></p> <p><input type="checkbox"/> NO</p> <p><input type="checkbox"/> YES (provide details): _____</p>
<b>Eligibility:</b> Please detail your Australian work rights.	<p><b>Please Note: as a not for profit organisation, we are unable to provide sponsorship.</b></p> <p><input type="checkbox"/> Passport Number: _____      <input type="checkbox"/> Unrestricted VISA</p> <p><input type="checkbox"/> VISA Type: _____      <input type="checkbox"/> Issuing Country: _____</p> <hr/> <p>Are you an Australian Citizen or Permanent Resident?    <input type="checkbox"/> YES      <input type="checkbox"/> NO</p> <p>If you answered <b>NO</b> to the above question, you <b>MUST</b> include the following information. Please note these details are used solely for the purpose of verifying your rights to work in Australia using the Department of Immigrations Online Visa Verification System.</p> <p>Name on Passport: _____</p> <hr/> <p>Passport No: _____      Date of Birth: _____</p> <hr/> <p>VISA Type: _____      Passport/ImmiCard No: _____</p> <hr/> <p>Country of Passport/ImmiCard: _____</p>
<b>Security Check</b>	<p>Are you willing to allow Shepparton Villages to obtain a police check on your behalf if you are our preferred applicant?</p> <p><input type="checkbox"/> YES      <input type="checkbox"/> NO</p>
<b>Acknowledgement</b>	<p>I declare that all information provided in this application is true and correct and understand that providing false and misleading information is a serious offence.</p> <p>Signature _____      Date _____</p>